

GLACIER VIEW FIRE PROTECTION DISTRICT

DRAFT Agenda (pending Board Approval)
January 13, 2025

Call to Order—Roll Call

Confirm Acceptance of the Agenda

Secretary's Report

- **Action:** Approval of Minutes for DECEMBER 2024
- **Action:** Approval of Resolution Establishing Regular Meeting dates for 2025 (attached)

Treasurer's Report

Chief's Report

- Emergency Volunteers Activity Report for November, 2024

CWPP-IT Report

Committee Reports

- Budget Committee

Unfinished Business

- Strategic Planning Project for 2025

New Business

- Comparison of Insurance Providers & Policies
- Resolution Calling for an Election on May 6, 2025
- Resolution Appointing Designated Election Official for 2025

Public Comments

During Public Comment there will be three minutes per person. The Board cannot get into a discussion about an item. If the Board feels an item needs to move forward it will then be put on a future agenda. For clarification, a public member speaking will need identify who they represent, such as community member or GVM HOA Board member.

Directors' Comments

Adjournment

Scheduled Board Meeting: February 10, 2025

ATTACHMENT 1

RESOLUTION NO. 2025-01-13

**RESOLUTION OF THE BOARD OF DIRECTORS OF
THE GLACIER VIEW FIRE PROTECTION
DISTRICT
ESTABLISHING REGULAR MEETING DATES, TIME, AND LOCATION, AND
DESIGNATING LOCATION FOR POSTING OF 24-HOUR NOTICES**

A. Pursuant to Section 32-1-903(1.5), C.R.S., special districts are required to designate a schedule for regular meetings, indicating the dates, time and location of said meetings.

B. Pursuant to Section 32-1-903(5), C.R.S., “location” means the physical, telephonic, electronic, or virtual place, or a combination of such means where a meeting can be attended. “Meeting” has the same meaning as set forth in Section 24-6-402(1)(b), C.R.S., and means any kind of gathering, convened to discuss public business, in person, by telephone, electronically, or by other means of communication.

C. Pursuant to Section 24-6-402(2)(c)(I), C.R.S., special districts are required to designate annually at the board of directors of the district’s first regular meeting of each calendar year, the public place at which notice of the date, time and location of regular and special meetings (“**Notice of Meeting**”) will be physically posted at least 24 hours prior to each meeting (“**Designated Public Place**”). A special district is deemed to have given full and timely notice of a regular or special meeting if it posts its Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

D. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., special districts are relieved of the requirement to post the Notice of Meeting at the Designated Public Place, and are deemed to have given full and timely notice of a public meeting if a special district posts the Notice of Meeting online on a public website of the special district (“**District Website**”) at least 24 hours prior to each regular and special meeting.

E. Pursuant to Section 24-6-402(2)(c)(III), C.R.S., if a special district is unable to post a Notice of Meeting on the District Website at least 24 hours prior to the meeting due to exigent or emergency circumstances, then it must physically post the Notice of Meeting at the Designated Public Place at least 24 hours prior to the meeting.

F. Pursuant to Section 32-1-903(1.5), C.R.S., all meetings of the board that are held solely at physical locations must be held at physical locations that are within the boundaries of the district or that are within the boundaries of any county in which the district is located, in whole or in part, or in any county so long as the physical location does not exceed twenty (20) miles from the district boundaries unless such provision is waived.

G. The provisions of Section 32-1-903(1.5), C.R.S., may be waived if: (1) the proposed change of the physical location of a meeting of the board appears on the agenda of a meeting; and (2) a resolution is adopted by the board stating the reason for which meetings of the board are to be held in a physical location other than under Section 32-1-903(1.5), C.R.S., and further stating the date, time and physical location of such meeting.

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Glacier View Fire Protection District (the “**District**”), Larimer County, Colorado:

1. That the Board of Directors (the “**District Board**”) has determined that regular meetings of the District Board for the year 2025 shall be held the second Monday of each month at 7 p.m. at Station 1, 1414 Green Mountain Drive, Livermore, CO 80536.

2. That the District has established the following District Website, www.glacierviewfire.gov and the Notice of Meeting of the District Board shall be posted on the District Website at least 24 hours prior to meetings pursuant to Section 24-6-402(2)(c)(III), C.R.S. and Section 32-1-903(2), C.R.S.

ADOPTED THIS 13th Day of January, 2025

President

Attest: _____
GVFPD – Board of Director

Seal

Attachment 2

Resolution No. 2025 01-13-02

**RESOLUTION
BOARD OF DIRECTORS
GLACIER VIEW FIRE PROTECTION DISTRICT**

A RESOLUTION CALLING FOR AN ELECTION ON MAY 6, 2025

WHEREAS, the Glacier View Fire Protection District ("**District**") is a political subdivision of the State of Colorado, organized pursuant to C.R.S. § 32-1-101, *et seq.* ("**Act**");

WHEREAS, pursuant to C.R.S. § 1-13.5-111, the District is required to hold a regular election on the Tuesday succeeding the first Monday in May in the year 2025 to fill Director positions that have become vacant through expiration of the term of office or otherwise. Accordingly, the District is required to hold an election on May 6, 2025 ("**Election**");

WHEREAS, during the Election, three (3) eligible electors must be elected to fill the positions currently held by Directors Burke, Groeteke, and Lamb, which elected officials will then serve for a term of four (4) years each.

WHEREAS, pursuant to C.R.S. §§ 1-13.5-108 and 32-1-804(2), the District's Board of Directors ("**Board**") is required to name a Designated Election Official ("**DEO**") who is responsible for conducting the Election in accordance with the Colorado Local Government Election Code, the Special District Act, and all other applicable laws, rules, and regulations (collectively, "**Applicable Law**");

WHEREAS, it is necessary to set forth certain procedures concerning the conduct of the Election.

NOW, THEREFORE, be it resolved by the Board of Directors of the Glacier View Fire Protection District that:

1. A regular election of the eligible electors of the District shall be held on May 6, 2025 between the hours of 7:00 a.m. and 7:00 p.m. pursuant to and in accordance with all Applicable Law. At that time, three (3) Directors will be elected to serve a term of four (4) years each.
2. The Board hereby designates Steve Cummings to serve as the District's DEO for the Election. The Board may, in its discretion, retain a special districts elections consultant or firm to assist the DEO in conducting the Election. The Board or DEO may also appoint a Deputy DEO who holds the same authority as the DEO. The DEO, Deputy DEO and, if applicable, elections consultant(s) or firm(s), shall have full authority to take any and all actions necessary and appropriate to conduct the Election in accordance with the requirements of Applicable Law, including, but not limited to, publishing a Call for Nominations, designating one or more polling place(s) within the boundaries of the District, and appointing election judges.
3. Self-Nomination and Acceptance Forms shall be available at the DEO's office located at the District Headquarters, 1414 Green Mountain Drive, Livermore CO 80536, Colorado. All candidates must file Self-Nomination and Acceptance Forms with the DEO no later than the close of business on Friday, February 28, 2025
4. If Applicable Law permits the DEO to cancel the Election because, on the date established by Applicable Law, there are not more candidates than offices to be filled at the Election, including candidates timely filing affidavits of intent to be a write-in candidate, and the Board has not elected to add any matters to the May 2025 Ballot, then the DEO, Deputy DEO, or, if applicable, elections consultant or firm, may cancel the Election in accordance with the requirements of Applicable Law. In such case, the DEO,

Deputy DEO, or, if applicable, elections consultant or firm, shall have full authority to take any and all actions necessary and appropriate to cancel the Election.

5. If the District must hold a contested election, the Board will determine if the election will be polling place or mail ballot by March 7, one week after self-nominations are due, and will determine at that time if there will be any questions placed on the ballot. The Board understands the Ballot content must be certified by March 7.

6. If an election is required, the DEO, Deputy DEO, or, if applicable, elections consultant or firm, shall have full authority to take any and all actions necessary and appropriate to run the Election as a polling place or mail ballot election as determined by the Board.

7. The District shall be responsible for the payment of any and all costs associated with the conduct of the Election, including its cancellation, if necessary.

8. If any section, paragraph, clause, or provision of this Resolution shall for any reason be held to be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any of the remaining provisions of this Resolution.

9. The provisions of this Resolution shall take effect immediately.

ADOPTED this 13th day of January, 2025 by the Board of Directors of the Glacier View Fire Protection District.

David Burk, President

ATTEST

Lee Lamb, Secretary

ATTACHMENT 3

RESOLUTION 2025 01-13-03
APPOINTING A DESIGNATED ELECTION OFFICIAL AND
AUTHORIZING DESIGNATED ELECTION OFFICIAL
TO CANCEL ELECTION

§32-1-804(2), 1-13.5-108. 1-13.5-513, C.R.S.

WHEREAS, pursuant to 32-1-804(2), C.R.S., the Board of Directors of the Glacier View Fire Protection District, Larimer County, Colorado is authorized to designate a Designated Election Official (the “DEO”) to exercise the authority of the Board in conducting the election, and

WHEREAS, pursuant to 1-13.5-513, C.R.S., the Board can authorize the DEO to cancel the election upon certain conditions;

NOW THEREFORE, be it resolved by the Board of Directors of Glacier View Fire Protection District, Larimer County, Colorado that:

1. the Board hereby names [has named] Steve Cummings as the DEO for the regular special district election scheduled for the 6th day of May, 2025.

2. the Board hereby authorizes and directs the DEO, if the only matter before the electors is the election of persons to office, to cancel said election and declare the candidates elected, if at the close of business on the sixty-third day before the election there are not more candidates than offices to be filled, including candidates filing affidavits of intent to run as write-in candidates.

3. the Board further authorizes and directs the DEO to publish and post a Notice of Cancellation of election at each polling place and in the offices of the DEO, the county clerk and Recorder of each county in which the district is located. The DEO shall also notify the candidates that the election was cancelled and they are elected by acclamation.

4. Pursuant to §1-13.5-513(1)&(4), if the DEO has cancelled the election, the DEO or district shall file the Notice of Cancellation with the Division of Local Government.

Adopted and approved this 13th day of January 2025, by the Board of Directors of the Glacier View Fire Protection District, Larimer County, Colorado.

(SEAL)

President

Secretary

PROCEDURAL INSTRUCTIONS:

District shall publish Notice of Cancellation, form SD-11, if election is cancelled. District may file both this resolution and notice with the Division of Local Government.

Only Notice of Cancellation must be filed.