

Glacier View Fire Protection District

MINUTES

for

June 10, 2024

Meeting was called to order by President Burk at 7:00pm

Board of Directors present: President Burk, Vice President Jones, Treasurer Thompson, Secretary Lamb.

Excused Absence: Director Groetke.

Fire Department Members present: Dan Knox (Chief), Tom Hausfeld (CWPPIT Coordinator), Chris Sarafin, Kathy Hudson (CWPPIT), Ted Smmonds (CWPPIT) and Henry Hudson (CWPPIT).

Public Members present: Linda Petrie, and Jim Petrie.

Action President requested that the Agenda be accepted as presented in the Board Packet. Agreed without dissent.

- Secretary's Report

Action Secretary Lamb moved to accept the Minutes of May 8, 2024 as presented. Vice President Jones seconded.
Motion Carried 4-0

Secretary Lamb raised the need for an Accessibility Officer and Designated Election Official. General discussion followed. These positions will be added to the July, 2024, GVFPD Board Agenda.

- Treasurer's Report

Treasurer Thompson distributed a detailed report that was added to the Board Packet for June 10, 2024. Treasurer Thompson reported that \$450,000 had been moved from the GVFPD money market account into the Midwest CD to cover the initial expenses in building the two trucks. He also indicated that there is a great need to increase the Capital Reserve to achieve Budget Committee are examining the 10 year facilities plan and may recommend changes. The Treasurer also reported on the credit cards currently held by members of the GVFPD. The Treasurer proposed that the credit card currently in the name of Cheryl Franz be canceled a new card be instated for the Administrative Officer (AO) and that the AO be named as the authorized to manage the accounts.

Action Treasurer Thompson moved that the Treasurer be appointed to be the Authorized Representative of the District for credit card accounts at 1st Bank. President Burk seconded.

Motion carried 4-0.

Action Treasurer Thompson moved to increase the credit card held by the Chief to a limit of \$5,000, to increase the credit card held by the Administrative Officer to a limit of \$5,000, designate the Administrative Officer as the GVFPD's Authorized Representative, and to delete the credit card held in the name of the previous District Administrator. President Burk seconded.

Motion carried 4-0

Action Treasurer Thompson moved to approve the Treasurer's Report as presented and to change the Agenda for the June 10, 2024 meeting to show 2024 as the year of items in the Treasurer's Report. Vice President Jones seconded.

Motion Carried 4-0

- Chief's Report

Chief Knox reported that Ashley Johnson has been hired at the permanent Administrative Officer (AO). He summarized the Chief's Report which was included in the Board Packet*. He indicated that he was working with the AO to build a "vendor list" so that the vendors commonly used by the GVFPD is available in the office. The Chief also described the CenturyLink phone bill and actions taken to reduce that monthly statement by about \$100/month. The Chief and AO are investigating the option of switching the GVFPD's Internet service from CenturyLink to Starlink.

4. Community Wildfire Protection Plan-Implementation Team Report (CWPPIT)

Coordinator Tom Hausfeld summarized the Coordinator's Report as presented in the Board Packet. He reported that the trailer has been purchased. He praised the good negotiating skills of Henry Hudson. The trailer will be stored at Station 2 and the GVFPD logo will be displayed on the trailer. Firewise: Eighteen vendors attended this year's event. The Office of Emergency Management was a big help. The Evacuation Drill is scheduled for August 10, 2024.

- Committee Reports

The Budget Committee Report was presented by Vice President Jones. He asked for Board Members to indicate their priorities for future planning. The resulting list included: Training, Safety, Interest earnings on accounts, Training facility in cooperation with other Districts, Funding for apparatus purchase, Increase in pension, CWPPIT stipend expense per call, Vehicle allowance or stipend per call for Chief, Cooperation with other Districts over a long term.

Sourcewell Letter: The draft letter to Sourcewell was presented as included in the Board Packet*. Discussion followed.

Action Vice President Jones moved to approve the letter as written. Treasurer Thompson seconded.
Motion carried 4-0

• Public Comments:
No comments

• Directors Comments:

Treasurer Thompson said that he appreciated the effort involved and the successful conclusion of the Member Handbook.

Secretary Lamb thanked the members for their efforts and indicated that the revised Organizational Chart prepared by the Chief has been added to the official Member Handbook which is kept in the locked GVFPD storeroom. He distributed a copy of the Organizational Chart and said that approval of the Organizational Chart would be included in the July, 2024, GVFPD Board Agenda.

Vice President Jones said that he was sorry to have missed the Firewise event and praised the District's volunteers as doing very well. He was thankful for the CWDG award but urged patience as decisions are made on distribution of the funds. In the future, Vice President Jones hopes for future coordination with surrounding Districts.

President Burk Praised the Firewise event. He thanked the volunteers for their excellent planning and management and observed the importance of continuing with public education.

• Adjournment

Treasurer Thompson moved to adjourn.
Vice President Jones seconded.
Motion Carried 4-0

President Burk declared the meeting adjourned at 8:24pm.

Respectfully Submitted,



Berton Lee Lamb
Secretary

Board Actions

- Increase credit card lists, add Treasurer & administrative Officer as District representatives for banking.
- Add approval of the revised GVFPD organizational chart to the July, 2024 meeting.
- Approved letter to Sourcewell.